

Office of the registrar registrar@zoeleadership.com

Full Legal Name				
Student ID				
Email				
Please Check the appropriate: Dropping for a module Discontinuing Discount Discount Discount				
Reason [s] for leaving: Academic suspension Financial Work  Change in Career plan Health Personal				
If Transfer to Third party:				
Full Name of the O	Candidate:			
[ A registration form need to be filled in by the third party along with this form]  Intention to return at a later date: Yes  No Date of return [If Known]				
Signature from Admin [ if dropping after deadline]:				Date:
Registrar's Signat	ture:			Date:
Refund amount	[if any]:	Processed by	:	Date:
I have read the terms and conditions of the refund policy and agree to abide by it.				
STUDENT'S SIGNA	TURE:		Date:	